

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

May 28, 2025

Chair Scott Iseman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Bruce Alward (remote), Tim Carey, John De Lanoy, and Fritz von Ibsch; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- NKFR Structure Fire Dispatch Follow-Up: DC Mendola briefed the Board on information he received about a recent call for a fire in Suquamish that resulted in multiple units being dispatched. There was initial confusion between the caller and 911 dispatch that resulted in dispatch for a commercial structure. The call was reclassified as a single-family residence, but the commercial fire alarm was not cancelled. This resulted in an over-dispatch of units from the County.
- Station 23 Patio Project Completion: Chief Moravec briefed the Board on the completion of the Station 23 patio replacement adjacent to the kitchen. All work was completed on budget. Commissioner Carey inspected the work prior to remittance.
- Standard of Cover Update: Chief Moravec updated the Board on the current status of the Standard of Cover report. The Chief expects to have a draft for Board review at the next Board meeting with a presentation by AP Triton on June 25th.
- Strategic Planning Update: Chief Moravec briefed the Board on the collection of Strategic Planning information and ideas during working sessions the last week of May. The comments collected are being organized for further in-depth discussion in the coming weeks.
- Paramedic Training Class 52 Update: Chief Moravec informed the Board that BIFD has been allotted one (1) slot in Paramedic Training Class 52 and one (1) alternate slot. Paramedic Trainee interviews will be conducted the first week of June.

GOOD OF THE ORDER

Commissioner von Ibsch inquired about BIFD funding beyond 2025. Chief Moravec informed the Board that the next several Board meetings will include a discussion of future Department funding options.

Commissioner Isenman noted an email that he sent to the Board and Staff regarding data presented by the WA DOH EMS & Trauma Committee that he is a member of.

Finance Manager Kaufman noted that Staff has filed the 2024 annual report with the State Auditor's Office.

Chief Moravec briefed the Board on a Department visit from a First Amendment Auditor on May 23rd.

CONSENT AGENDA

(Voucher numbers 36877 through 36900 totaling \$189,220.75, Meeting Minutes 5/13/25 & 5/14/23). Commissioner Alward moved to approve the Consent Agenda as presented. Commissioner Carey seconded the motion, and the motion passed unanimously.

BUSINESS AGENDA

1. Firehouse News – Newsletter

Chief Moravec presented a refreshed copy of the Department's newsletter which incorporate suggestions from the Board during the May 14th meeting. The Commissioners appreciated staff's efforts to improve the newsletter and look forward to its arrival in the mail in early June.

ADJOURNMENT

The meeting was adjourned at 6:10 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

June 11th, 2025